



Marsh Gibbon CE School Castle Street, Marsh Gibbon, OX27 0HJ

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Website: <http://www.marshgibbonschool.co.uk>

Headteacher: Mrs Louise Metherell



ADMISSIONS ARRANGEMENTS FOR SEPTEMBER 2010 - AUGUST 2011

The Governing Body of the school, not Buckinghamshire Local Authority (the LA), is responsible for deciding on admissions to the school, but it works closely with the LA to co-ordinate admissions to all maintained schools in Buckinghamshire. Details of the LA arrangements are in the Buckinghamshire booklet, available from the school. This also explains how parents can express a preference for a school and give reasons for that preference.

Applications for entry to Marsh Gibbon Church of England School in the academic year beginning in September 2010 must be on the coordinated scheme common application form (CAF) and the dates and processes will conform with the Coordinated Admission Scheme when it has been agreed and published. Decisions on which children are to be offered a place will be made by the Admissions Committee of the school during the **Spring 2010**. Parents (see Note 1) will be given 14 days in which to accept an offer.

Applications received after the deadline for receipt will only be considered after all those received by the deadline. This means that, if no places are left after considering all the applications received by the deadline, even if you fulfill a higher criterion than that under which places have been offered to, and accepted by other applicants, you will be unsuccessful.

At Marsh Gibbon Church of England School pupils are admitted at the beginning of the autumn term; half of the intake are full time and half are part time. The children who are full time are fifteen oldest and are selected without reference to ability or aptitude, only by age. The children who are part time become full time after the spring half term in February. Entry in the academic year 2010 – 2011 is open to all children born between 1st September 2005 and 31st August 2006.

Parents may request that a child's entry is deferred to later in the school year 2010/2011, where the child is not of compulsory school age (the term after the child's fifth birthday).

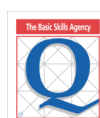
The school would not consider an application for early admission into the Reception Year.

In all other cases, other than Reception, pupils will be admitted provided there are places available in the relevant year group, and parents should apply directly to the school.

The Marsh Gibbon CE School Admissions Policy complies with all relevant legislation including infant class sizes and children will be admitted without reference to gender, ability or aptitude.

Should parents fail to gain a place at the school they have the right to submit a second application within the same academic year should there be a major change in their circumstances.

For the academic year 2008 – 2009 there were 59 preferences for Marsh Gibbon CE School and 30 were taken up. All preferences could be offered to a distance of 3.6 miles. One appeal was heard. Five children were given places under criterion 2; seven under criterion 3, ten under criterion 4 and eight children were given places under criterion 8.



The number of intended admissions for the year commencing 1st September 2010 is 30.

Children with a statement of educational needs naming the school will always be admitted. Once they have been admitted to the school then places are allocated in according with the following oversubscription rules:

1. Children in care: Governors will subscribe to the LA in-year fair access protocol, which means that these children will be offered a place as soon as possible, even if the school is full or, if appropriate, they will be given top priority on the waiting list.
2. A child with a normal home address (see Note 2) in Marsh Gibbon, and with a sibling (see Note 3) already in attendance at Marsh Gibbon Church of England School at the time of entry to the school. (A map is available from the school office.)
3. A child with a normal home address (see Note 2) in Marsh Gibbon.
4. A child with a normal home address (see Note 2) outside Marsh Gibbon and with a sibling (see Note 3) already in attendance at Marsh Gibbon Church of England School at the time of entry to the school.
5. Children with exceptional medical needs, supported by written evidence, normally given by an independent medical officer or other appropriate person (see Note 4).
6. Children with exceptional social needs, supported by written evidence, normally given by a social worker, Educational Welfare Officer or other appropriate person (see Note 4).
7. All other applicants the proximity of the child's home to the school gate, as measured by the shortest appropriate route, with those living nearer being accorded the higher priority.

The shortest appropriate route will be measured by the Buckinghamshire County Council's Geographical Information System, as described in the Buckinghamshire admissions booklet.

Proximity of the child's home will also serve to differentiate between pupils in criteria 1 - 6 should the need arise.

All applications under criteria 1 - 6 will be treated equally, irrespective of need or ability.

Note 1: A parent is any person who has parental responsibility for or is the legal guardian of the child.

Note 2: by normal home address, we mean your child's home address. This is your child's permanent address at the time you make your application for a place. It is where you and your child live. We regard a child's home address to be where he or she spends the majority of the school week (Monday to Friday, including nights).

Note 3: Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

Note 4: children with exceptional medical or social needs should supply written evidence from a doctor, social worker, educational welfare officer or other appropriate person. The supporting evidence must relate specifically to the school and must clearly demonstrate why it is the only school that can meet the child's needs in a way no other school can. Supporting evidence should also indicate the medical, educational or social difficulties that would be caused if their child had to attend an alternative school.

There are established arrangements for appeals against non-admission. Details are available from the school. It should be noted that, in the event of an unsuccessful appeal against non-admission to the school, the school does not consider any further application in the same school year (1st September - 31st August) unless there is a major change in circumstances. The school maintains a waiting list for those children who are not offered a place; the order of priority on the waiting list is the same as the list

of criteria for over-subscription. No account is taken of length of time on a waiting list. The school periodically seeks confirmation that parents wish a child to be kept on the waiting list.

For further information, or to arrange a visit to the school, please contact the Admissions Secretary at the school. Contact details are as follows:

Address The Admissions Secretary
Marsh Gibbon Church of England School
Castle Street
Marsh Gibbon
Oxon
OX27 0HJ

Telephone 01869 277268

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